St John's Primary School
ICT & Internet Policy

Rationale

St John's School provides access to a wide range of digital technologies—including computers, mobile devices, cloud-based tools, learning apps, the internet, and emerging technologies such as AI—to enhance teaching, learning and communication. These technologies support creativity, collaboration, problem-solving and digital citizenship, and are used to further the educational goals of the school community.

The school is committed to providing a safe, responsible and inclusive digital learning environment for all students and staff.

Goals

St John's School aims to:

- Provide current and reliable digital technologies through ongoing planning, investment and maintenance.

- Integrate ICT meaningfully across the curriculum to deepen learning and improve student outcomes.

- Use ICT to create engaging, relevant and future-focused learning experiences.

- Support effective communication between teachers, students, families and the wider community through digital platforms.

- Teach students to be safe, responsible and ethical users of digital technologies (including cyber safety, digital identity, AI literacy and online wellbeing).

- Ensure appropriate safeguards, supervision and filtering are in place to protect students online.

- Use the school's internet and digital tools in a safe, secure and educational manner at all times.

3. Guidelines for Implementation

3.1 Acceptable Use Agreements

- All students, parents/guardians and staff must sign an **Acceptable Use Agreement (AUA)** at the beginning of each year.

- AUAs outline expectations, responsibilities and procedures regarding safe and appropriate technology use.

3.2 Digital Safety & Wellbeing

- Cyber safety education is delivered annually for students, staff and families through accredited providers and in-school programs.

- Digital citizenship is explicitly taught across the curriculum, including topics such as:

  - online safety and privacy

  - respectful online behaviour

  - managing digital footprint

  - recognising scams, misinformation and unsafe content

  - responsible use of AI and digital tools

- Staff reinforce safe and responsible behaviour during all ICT activities.

3.3 Use of Online Services

- Parents/guardians provide consent for their child to use school-approved online platforms, including cloud-based services.

- Students are issued a school-managed Google Workspace for Education account for curriculum activities.

- Use of online services must comply with privacy and child-safety requirements.

3.4 Use of Digital Tools & Devices

- Students access ICT resources primarily for educational purposes.

- Staff supervise student use of digital devices and online platforms at all times.

- Personal devices must not be used by students while at school, unless it is with the Principal's permission and for learning purposes

- Staff are encouraged to embed multimodal and digital learning tools into teaching programs.

3.5 AI (Artificial Intelligence) Use

- AI tools may be used for learning and teaching where appropriate, with teacher guidance.

- Students must use AI ethically and acknowledge its use in their work.

- AI must not be used to access inappropriate content, impersonate others or complete assessments dishonestly.

- Staff ensure AI use aligns with curriculum and safety guidelines.

3.6 Learning Programs & Specialist Areas

- Students participate in STEM/Digital Technologies sessions weekly, where they learn coding, robotics, problem-solving and creative digital skills.

- Staff are encouraged to incorporate multimedia and digital resources as part of all programs and PD is conducted onsite and offsite to keep abreast of current technologies and their educational applications.

Evaluation

Evaluation of This policy will be reviewed in December 2026 by the staff and ratified by SAC.